

**SWALLOW SCHOOL DISTRICT**  
**W299 N5614 Highway E**  
**Hartland, Wisconsin 53029**

**EMPLOYEE RELATIONS COMMITTEE MEETING      October 26, 2015      4:00 p.m.**

Present: Susie Polentini, Tom Karthausser, Kyle Moore, Kate Garman, Charisse Kroner, Sue Peterson and Melissa Thompson

Excused: John Fuhs

The Employee Relations Meeting convened at 4:00pm.

**DISCUSSION**

- A. **Welcome, Committee Purpose, & Shared Commitments:** Committee members discussed the purpose of the committee and create shared commitments to guide the committee's work.
- B. **Start to the Year: Culture, Morale, and Celebrations:** Committee members discussed the start of the year including efforts to continue to nurture and build a positive culture, the pulse on overall morale, and celebrations based on the year to date.
- C. **2016-2017 Calendar Discussion and Beyond:** Committee members reviewed and discussed the proposed calendars for staff and students for the 2016-17 school year, based on the Arrowhead High School calendar for this same time period. Committee members will review these proposals with department and grade level team members and come to the November meeting with feedback.
- D. **Our Focus on People:** This item was tabled until a follow up meeting in early November due to time.
- E. **Determination of Key Messages and Next Steps for Committee:** This item was tabled until a follow up meeting in early November due to time.

**ADJOURNMENT**

The Employee Relations Committee meeting was adjourned at 5:40pm.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk